

HMI Home Health Agency Update - HHA License Renewal, Vaccine Requirement, and More!!!

Rohini Maris <rmaris@hmi-usa.com>

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To: Rohini Maris <rmaris@hmi-usa.com>

Bcc: [PCA/HHA Provider Staff Emails hidden for privacy]

Good afternoon to all of our HHA/PCA Provider Staff,

This message contains a lot of information, but please read it carefully since it discusses government requirements that can impact your employment.

As we get ready to end the third quarter of the year, I know there have been many questions regarding pressing issues. I will address these in the email below.

- 1. Vaccination Requirement** - The Mayor of the District of Columbia (Washington, DC) issued an order that requires healthcare workers to be vaccinated and to receive their second dose no later than **September 30, 2021** and to be fully vaccinated before you renew your license.
 - First dose must be received on or before September 30, 2021
 - Second dose for Pfizer and Moderna must be received prior to renewing your license; Johnson & Johnson does not require a second dose
 - Vaccination is free and readily available throughout the region
 - Proof of vaccination must be submitted to HMI on or before September 30, 2021 (for at least the first dose) and prior to the license renewal for the second dose if required
 - **You will not be able to work as a Home Health Aide/Personal Care Aide if you are not vaccinated!**
- 2. HHA License Renewal** - Your HHA license expires on **October 30, 2021** - you need to finish renewal on or before that date.
 - Total cost of renewal is **\$100.00**
 - The renewal can be completed online at <https://dohlicenseinfo.secure.force.com/dchealthrenewals/>
 - To complete your renewal, you need to be **fully vaccinated** and have **24 hours of in-service credit**
 - There is no paper application for renewal - **you must renew online**
 - HMI Staff can help you convert in-service certificates or vaccination records to an acceptable format to upload to the Board of Nursing for renewal
- 3. In-Services** - As a part of your license renewal, **24 hours of in-services** need to have been completed between October 31, 2019 and October 30, 2021.

- 21 hours of in-services have already been offered by HMI Home Health Agency - certificates for the first 9 hours have already been issued; the certificates for the additional 12 hours will be sent by email by the end of next week (September 17, 2021)
 - The last 3 hours of required in-service is being offered for this quarter and will be available later today (September 10, 2021)
 - 3 online sessions will be scheduled via Zoom for next week for questions about the in-service presentation - please look for an invitation by email tomorrow
 - 3 hours for the next renewal cycle will be offered before November 1, 2021 with additional supplemental Zoom sessions
4. **Staffing Coordinators** - There have been some changes in the Staffing Coordinators in the last few months. See below for clarification.
- Urina Barnes (ubarnes@hmi-usa.com) is the main Staffing Coordinator for clients whose last names begin with A - K
 - Janice Dean (jdean@hmi-usa.com) is the main Staffing Coordinator for clients whose last names begin with L - Z
 - Zenobia Barnes (zbarnes@hmi-usa.com) is the weekend on-call Staffing Coordinator for alternate weekends (every other weekend) - her next on-call weekend will be September 17 - 19, 2021
5. **Sandata Mobile Connect** - This is the required clock-in system being used by HMI Home Health Agency.
- You must use Sandata to clock-in, clock-out, and capture patient signatures or voice verification of your visit
 - If you do not understand how to use Sandata or need any additional assistance, please let HMI know so we can arrange for training or registration assistance

Sincerest regards,

Rohini Maris

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